

Volunteer Role Profile



Volunteer Role

Charity shop volunteer (Leigh on Sea)

Volunteer Manager

Shop manager

Where you will be based

Shop

Why we want you

Help raise funds for the Hospices by helping within our Charity Shops. The role is varied and could include sorting donations, operating the till or assisting customers in the shop.

What you will be doing

- Assisting customers on the shop floor
- Serving customers at the till
- Meeting donors and gaining sign ups to the Gift Aid scheme
- Sorting/preparing donations ready for shop floor display, which may include steaming
- Merchandising/rotating stock on the shop floor
- Supporting any new promotions as they occur
- Light cleaning duties
- Any other reasonable duties designated by the Manager in charge

The skills you need

- Reliable, regular and punctual attendance
- Dependable, interactive communication
- Flexibility and adaptability when required
- Promotion of good customer service

What's in it for you

- Meet new people
- Try something new
- Be part of your local community
- Learn a new skill or experience
- Increase confidence and self esteem
- Improve employment prospects
- Be part of a team
- Use your skills to benefit others
- Give you a purpose or routine
- Evidence suggests that volunteering has a positive impact on your health and wellbeing

Disclaimer

For our volunteers roles we require satisfactory recruitment checks, maintaining confidentiality of charity information and adhering to GDPR (Data protection) regulations and carrying out your role to the best of your ability, enthusiasm and professionalism. We will require 2 references, 2 Forms of I.D and you will need to complete some training once you start. *Duke of Edinburgh volunteers can apply from age 13.